

LANSDOWNE CHEMICALS PLC SUPPLY PROTOCOL FOR DELIVERIES

Deliveries:

- ❖ Deliveries must be booked in 24 hours in advance with Jessica Tranter
Tel: +44 (0) 1993 843081
Email: jess.tranter@lansdownechemicals.com
- ❖ Quote Lansdowne Purchase Order number when booking in.

Delivery Addresses:

- Cricklade Warehouse
Tel: 01793 752468

Lansdowne Chemicals Plc
Cricklade Warehouse
Thor Industrial Estate
Braydon Lane
Cricklade
Swindon
SN6 6HQ

- Carterton Warehouse
Tel: 01993 845276

Lansdowne Chemicals Plc
Carterton Warehouse No. 4
Carterton South Industrial Estate
Carterton
Oxfordshire
OX18 3EZ

- ❖ Delivery times for both warehouses - Monday to Friday 8am - 4pm, unless otherwise specified.
- ❖ Where applicable, please email/fax the Certificate of Analysis 24 hours in advance for the attention of Jessica Tranter Email: jess.tranter@lansdownechemicals.com,
Fax: 01993 841261

Late Deliveries:

- ❖ For late deliveries, please notify Lansdowne Chemicals Plc, on
Tel: 01993 843081 before 3pm.

Transportation:

- ❖ All Drivers accessing Lansdowne's sites must be equipped with the suitable PPE & hold the correct license/documentation appropriate to the hazards of the goods being delivered.

Packaging:

- ❖ All containers should be suitably secured to the pallet (not applicable to IBC's), using sufficient quantities of banding or stretch wrap, and must be safe for handling and transportation.
- ❖ All containers should be on pallets measuring 100cm x 120cm minimum (not applicable to IBC's)
- ❖ All pallets should be robust and checked for splinters / nails that may compromise the containers.
- ❖ All goods must not be stacked more than 120cm high.
- ❖ Hazardous Material must be Labelled and Packaged in accordance with the UK legislation as per Carriage of Dangerous goods by Road or for international road shipments under ADR regulations. Shipments by sea & air should be under the relevant IMDG & IATA requirements.

Documentation:

- ❖ Drivers must have a copy of the Instructions in Writing with every delivery of Hazardous goods.
- ❖ Drivers must have a delivery note with the proper shipping name, UN number, Class and packing group of the goods (If hazardous) & quantity of the goods clearly legible.